



Communications Intern

Location: Cincinnati, OH- Walnut Hills

Type: Internship

Organization: Music Resource Center

Description: The Music Resource Center – Cincinnati is a non-profit organization that is a fun and exciting place for students in grades 7 – 12 to learn about music and recording after school. The mission of MRC-Cinci is to “inspire teenagers in a culturally diverse musically focused setting to elevate lifetime and academic achievement. We utilize music education and performance experiences, both of which create opportunities to teach important life skills, while simultaneously providing a safe alternative to the streets that any teen can afford.

As an agency, we strive to teach adolescents to get along and work together with individuals from diverse backgrounds, to create dynamic products that reflect uniqueness and individuality, to pursue and master new skills, to conduct themselves according to a reasonable code of conduct, and to share their accomplishments in order to enrich the community as a whole

Duties:

The Communications Intern will report to the Development Manager. Tasks associated with this position include:

- Write articles for MRC’s monthly e-mail newsletter.
- Update the MRC website with any organizational news as well as upcoming events.
- Develop content for social media including: videos, photos, and studio-related topics.
- Cover special events and fundraisers (possible attendance at some events may be required)
- Manage MRC website pages and ensure that material is up-to-date and fresh.
- And other relevant duties as assigned

Qualifications: Experience using DSLR cameras for photography and video is highly encouraged. Applicants should also have experience with editing software such as Adobe Premiere Pro or Final Cut. The ideal candidate would be an undergraduate student majoring in communications, electronic media, public relations or marketing. A strong interest in non-profits, music, photography and video, and youth organizations is a plus.

If interested, please send resume and cover letter to Bethany Monahan – bethany@mrccinci.org